

VACATION CARE PROGRAM

April 2024

Holy Cross OSHC, Kincumber

Hours: 6.30am – 6.00pm

P: 0481 602 041

E: oshc.kincumber@catholiccaredbb.org.au

BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between **6.30am - 6.00pm** for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol **45** children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Risk assessments have been completed for our vacation care program including any outside providers. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind and feedback from children and parents.

STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of **6.30am - 6.00pm**.

AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

The Centre is approved for the Childcare Subsidy. You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app. In order to receive your Childcare Subsidy it is essential that your child/children attend their first and last booked session with the service or you will be required to pay full fees for the absent day.

HOW DO I MAKE A BOOKING?

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://holycrosskincumber.hubworks.com.au/>

and you can use the BOOK ME app.

WHAT ARE THE FEES AND CHARGES?

Incentre cost is **\$68.00 per day**, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – this activity involves travelling on a bus fitted with seat belts.

External provider –we have a provider that comes out to the service, and they run activities or experiences.

Internal provider – Resources are purchased specifically for the experience planned for the day.

Centre Day – experiences are planned using resources available at the service with no additional cost to families.

WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:10, however this ratio may change dependant on the planned excursion or activity.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service. Some excursion venues may require parents to sign a waiver which cannot be completed by the service. These waivers must be returned to the service along with all other vacation care documentation.

MEALS

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified in the program. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

This will assist us in understanding the needs of your child and supporting them whilst they are in our care.

PROGRAMMING & EVALUATION

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. We encourage families to share information about their child's interest so we can incorporate this within the program. Evaluations can be found in our daily evaluation located on the sign on desk.

WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

Holy Cross OSHC endorses the Cancer Council's 'Sun Safe OOSH' Policy. Under this policy, a daily UV check is conducted, and at times where the UV level is above 3, SPF 50 sunscreen is applied every 2-3 hours. Children are also required to wear sun safe clothing, including a hat, and clothing which covers their shoulders. Singlets are not sun safe clothing. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted unless otherwise informed by the service.

Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

WHAT IF MY CHILD NEEDS MEDICATION?

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

VACATION CARE APRIL 2024

Holy Cross Catholic School, Kincumber

CatholicCare
Diocese of Broken Bay

6.30am – 6.00pm

P: 0481 602 041 | E: oshc.kincumber@catholiccarebb.org.au



MONDAY
15 APRIL

CANDLE MAKING WORKSHOP

Stimulate your senses and calm your mind whilst making some beautiful candles to take home and fill with the beautiful sent from the candle you lovingly created.

\$ INTERNAL PROVIDER
\$78.00



TUESDAY
16 APRIL

LITTLE RIPPERS SKATE BOARDING LESSONS

Skate boarding is a great way to interact with mates, develop skills and push boundaries. Whether you have lots of experience or none, this activity is a great way to get into the world of skate boarding. Limited spots available. Starts 10am.

\$ EXTERNAL PROVIDER
\$84.00



WEDNESDAY
17 APRIL

ICE SKATING & ERINA FAIR LIBRARY VISIT

Erina Ice Arena is our most requested excursion. We will be heading back to enjoy a day of balance skills and developing a good understanding of safety during our risky play. After we have enjoyed our morning of ice skating, we will head over to the library for a story before heading back to school. Departs 10.30am, return to centre 3.30pm.

\$ EXCURSION
\$94.00



THURSDAY
18 APRIL

FOAM PARTY

Our foam play activity is back by popular demand. This time we will have more foam, more bubbles, and more time to enjoy the sensations and experiences. Please bring a change of clothes. Starts 9.30am.

\$ INTERNAL PROVIDER
\$78.00



FRIDAY
19 APRIL

SCIENCE EXTRAVAGANZA

Explosions and experiments today! Learn all about what makes different ingredients react and how they react. Join in on some activities like fireworks in a jar, elephants toothpaste, magic water and so much more. Starts 9am.

\$ INTERNAL PROVIDER
\$78.00

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MONDAY
22 APRIL

SPLAH!A-PALOOSER

Who loves getting soaking wet and enjoying some splash games? Today is all about getting out and enjoying the water, with competitions and challenges throughout the day. Starts 9am.

\$ INCENTRE
\$68.00



TUESDAY
23 APRIL

SANDBOARDING SAFARI

Take a trip with us to the beautiful Stockton Beach at Anna Bay to experience something new and exciting! Sandboarding Safari's is a great opportunity to experience a strong sense of wellbeing and confidence with the ability to sit and slide down the dunes or stand and surf. Departs 9.00am, returns to centre 3.30pm.

\$ EXCURSION
\$100.00



WEDNESDAY
24 APRIL

SIDESHOW ALLY

Come join us for a day of fun theme park games, with Connect 4, Axe Throwing and Plinko just to name a few. There will be a face painting station along with a photo booth and many different prizes to be won! Starts 10am.

\$ EXTERNAL PROVIDER
\$84.00



THURSDAY
25 APRIL

PUBLIC HOLIDAY

We are closed for ANZAC Day. We look forward to seeing you tomorrow.



FRIDAY
26 APRIL

PJ PARTY & MOVIE DAY

Relax with a day of craft, movies and relaxing. Today will be a day to prepare for the upcoming school term ahead. Join us for a day you don't even have to get dressed for! Starts 9am.

\$ INCENTRE
\$68.00

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MONDAY
29 APRIL

SPORTS FUN DAY

Join us for a day of fun and excitement on a trip to Frost Reserve for group games, and fun in the sun. We will have a picnic where the children will be able to rest when needed along with lots of fun exciting group games like 5 in 1 race, bowls, footgolf and so many more. Departs 10.00am, returns to centre 2.30pm.

\$ EXCURSION
\$94.00

**WE LOOK FORWARD
TO SEEING YOU AGAIN
NEXT TIME!**



APRIL 2024 BOOKING FORM – HOLY CROSS, OSHC, KINCUMBER

A risk assessment of all excursions is carried out and a printout is available at the service. I _____ give permission for my children

1. _____ 2. _____ 3. _____ 4. _____

To participate in the following activities, under the supervision of the staff at Holy Cross OSHC, Kincumber. I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be on a coach fitted with seat belts from Holy Cross OSHC, Kincumber. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

Signed: _____ Date: _____

Date	Tick if attending	Activity	Location	Cost	Method of Travel	Departing	Returning	No. children Approx.	Staff: Child Ratio	No. Staff Attending	Responsible Person on Duty
Monday 15 th April		Candle Making Workshop	OSHC	\$78	N/A	N/A	N/A	45	1:1 5	3	Brittany Sims Lily Jones
Tuesday 16 th April		Little Rippers – Skateboarding Lesion	OSHC	\$84	N/A	N/A	N/A	35	1:1 0	4	Brittany Sims Lily Jones
Wednesday 17 th April		Ice Skating & Erina Fair Library	Erina Fair	\$94	Bus	10AM	3PM	45	1:1 0	5	Brittany Sims Lily Jones
Thursday 18 th April		Foam Party	OSHC	\$78	N/A	N/A	N/A	30	1:1 0	3	Brittany Sims Lily Jones
Friday 19 th April		Science Extravaganza	OSHC	\$78	N/A	N/A	N/A	45	1:1 5	3	Brittany Sims Lily Jones
Monday 22 nd April		Splash!a-palosa	OSHC	\$68	N/A	N/A	N/A	30	1:1 0	3	Brittany Sims Lily Jones
Tuesday 23 rd April		Sandboarding Safari	Port Stephens	\$100	Bus	9AM	3:30PM	45	1:1 0	5	Brittany Sims Lily Jones
Wednesday 24 th April		Sideshow Ally	OSHC	\$84	N/A	N/A	N/A	40	1:1 5	3	Brittany Sims Lily Jones
Thursday 25 th April		PUBLIC HOLIDAY									
Friday 26 th April		Pyjama Party & Movie Day	OSHC	\$68	N/A	N/A	N/A	45	1:1 5	3	Brittany Sims Lily Jones
Monday 29 th April		Frost Reserve - Sports Fun Day	Frost Reserve	\$94	Walking	9:30AM	3:30PM	45	1:1 0	5	Brittany Sims Lily Jones